

Date: September 26, 1997

TO: ALL STATE AGENCIES AND EMPLOYEE ORGANIZATIONS

SUBJECT: Career Executive Assignment Positions

The purpose of this memorandum is to bring to your attention language that was contained in the 1997 Budget Act for the State Personnel Board regarding Career Executive Assignment positions.

Item 1800-001-0001--State Personnel Board states the following:

"1. Career Executive Assignment Position Conversion. The State Personnel Board shall not convert any position to a Career Executive Assignment (CEA) unless the position is vacant. The board shall report on all new CEA positions to the Chair of the Joint Legislative Budget Committee on or before January 1, 1998 and on or before June 30, 1998..."

Departments submitting CEA position proposals to the Board for approval must certify whether the position is filled or vacant. Pursuant to the language contained in the Budget Act, the State Personnel Board will not approve any CEA position unless the position is vacant.

Questions regarding this memorandum may be directed to Patricia Embly of my staff on (916) 657-2389 CALNET 437-2389.

**Walter Vaughn
Acting Executive Officer**