

DATE: November 20, 1998  
TO: ALL STATE AGENCIES AND EMPLOYEE ORGANIZATIONS  
SUBJECT: Civil Service Reform Informational Hearing

On December 9, 1998, the State Personnel Board (Board) will conduct an informational hearing to receive input from interested persons and organizations on the following: suggested human resource reforms, structural changes, innovations, assignments of responsibility, delegations and other changes that should be considered by the Board to insure that the state's civil services system continues to meet the needs of departments, employees, applicants and the public through the twenty-first century. The hearing will be held:

December 9, 1998  
1:00pm - 4:00pm  
State Personnel Board  
801 Capitol Mall  
Room 150  
Sacramento, California 95814

The informational hearing will include presentations and discussions by panels of representatives of the state departments, unions and employee associations. The presentations are expected to include recommendations and suggestions regarding the following areas:

- Recruitment
- Employee Tenure and Probationary Periods
- Diversity
- Personnel Selection
- Classification
- Merit and Disciplinary Appeals
- Contracting
- Organizational Responsibilities
- Training

Following the panel presentations, the Board will provide a brief opportunity for interested persons to provide additional nonduplicative input. Written recommendations and suggestions are encouraged and will be considered by the Board. Written comments should be submitted to the Board no later than 30 days following the hearing at the address identified above.

For additional information concerning the hearing, please contact me at (916) 653-1028  
or  
TDD (916) 653-1498.

Linda Brooks  
Assistant Executive Officer