

BOARD RESOLUTION ADOPTING THE COMPLIANCE REVIEW REPORT AND FINDINGS BY THE SPB COMPLIANCE REVIEW DIVISION OF THE CALIFORNIA HIGH SPEED RAIL AUTHORITY

WHEREAS, the State Personnel Board (SPB or Board) at its duly noticed meeting of September 26, 2013, carefully reviewed and considered the attached Compliance Review Report of the California High Speed Rail Authority submitted by SPB's Compliance Review Division.

WHEREAS, the Report was prepared following a baseline review of the California High Speed Rail Authority's personnel practices. It details the background, scope, and methodology of the review, and the findings and recommendations.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby adopts the Report, including all findings and recommendations contained therein. A true copy of the Report shall be attached to this Board Resolution and the adoption of the Board Resolution shall be reflected in the record of the meeting and the Board's minutes.



SUZANNE M. AMBROSE
Executive Officer



801 Capitol Mall Sacramento, CA 95814 | www.spb.ca.gov

Governor Edmund G. Brown Jr.

September 3, 2013

**Wendy Boykins
Chief Admin Officer
California High Speed Rail Authority
770 L Street, Suite 800
Sacramento, CA 95814
RE: Compliance Review Report**

Dear Ms. Boykins,

The State Personnel Board (Board or SPB) conducted a baseline compliance review of the California High Speed Rail Authority (HSRA)'s examinations and EEO program during the period of May 1, 2011 through October 31, 2012. The primary objective of the review was to determine if HSRA's personnel practices, policies, and procedures complied with state civil service laws and board regulations, and to recommend corrective action where deficiencies were identified.

HSRA provided the documents that SPB requested. A cross-section of HSRA's examinations and EEO were selected for review to ensure that samples of various examinations and appointment types, classifications, and levels were analyzed. The review of the EEO program included examining written policies and procedures, the EEO officer's role and duties, and the internal discrimination complaint process. The SPB also interviewed appropriate HSRA staff.

The Compliance Review Division (CRD) has found no deficiencies in the review of HSRA administration of examinations and EEO program. The CRD will submit its findings to the five member State Personnel Board and recommend adoption. The Board will issue a resolution either adopting these findings or issuing its own findings and order. In either event, you will be notified of the Board's action. The final Board action will be posted on the SPB's website.

We greatly appreciated the cooperation and assistance provided by HSRA personnel. If you have questions or comments, please contact me at (916) 651-0924.

Sincerely,

A handwritten signature in black ink, appearing to read "James L. Murray". The signature is fluid and cursive, with a long horizontal stroke at the end.

James L. Murray, Chief
Compliance Review Division
State Personnel Board

cc: Loretta Dillon