


**BOARD RESOLUTION ADOPTING THE COMPLIANCE REVIEW REPORT AND  
FINDINGS BY THE SPB COMPLIANCE REVIEW DIVISION OF  
THE CALIFORNIA LOTTERY COMMISSION**

**WHEREAS**, the State Personnel Board (SPB or Board) at its duly noticed meeting of September 26, 2013, carefully reviewed and considered the attached Compliance Review Report of the California Lottery Commission submitted by SPB's Compliance Review Division.

**WHEREAS**, the Report was prepared following a baseline review of the California Lottery Commission's personnel practices. It details the background, scope, and methodology of the review, and the findings and recommendations.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby adopts the Report, including all findings and recommendations contained therein. A true copy of the Report shall be attached to this Board Resolution and the adoption of the Board Resolution shall be reflected in the record of the meeting and the Board's minutes.

  
SUZANNE M. AMBROSE  
Executive Officer

September 3, 2013

Lisa Watson  
Deputy Director, Human Resources  
California Lottery Commission  
700 North 10<sup>th</sup> Street  
Sacramento, CA 95811

RE: Compliance Review Report

Dear Ms. Watson,

The State Personnel Board (Board or SPB) conducted a baseline compliance review of the California Lottery Commission's (the Commission) examinations and appointments during the period of May 2011 through November 2012. The primary objective of the review was to determine if the Commission's personnel practices, policies, and procedures complied with state civil service laws and board regulations, and to recommend corrective action where deficiencies were identified.

The Commission provided the documents that SPB requested. A cross-section of the Commission's examinations and appointments were selected for review to ensure that samples of various examinations and appointment types, classifications, and levels were analyzed. The SPB also interviewed appropriate Commission staff.

The Compliance Review Division (CRD) has found no deficiencies in the review of the Commission's administration of examinations and appointments. The CRD will submit its findings to the five member State Personnel Board and recommend adoption. The Board will issue a resolution either adopting these findings or issuing its own findings and order. In either event, you will be notified of the Board's action. The final Board action will be posted on the SPB's website.

We greatly appreciated the cooperation and assistance provided by Commission personnel. If you have questions, please contact me at (916) 651-0924.

Sincerely,



James L. Murray, Chief  
Compliance Review Division  
State Personnel Board